

Zero and 1st Conditionals

Zero Conditional Structure

If (present simple), (present simple).
(Present simple), if (present simple).

Zero Conditional Use

To talk about facts, events that happen all the time, or actions where we are certain of the outcome.

1st Conditional Structure

If (present simple), (future simple).
(Future simple), if (present simple).

1st Conditional Use

To talk about events that will probably happen, or actions where we are confident of the outcome.

EXAMPLES:

We make accommodations if our clients want something specific we don't normally offer.

If our boss is on vacation, we don't have long meetings.

We call security for assistance if there is an unhappy customer in our store.

EXAMPLES:

We will avoid delays and complications if we create a clear plan and stick to it.

If we work together, the project will be completed on time.

If we don't launch this product before the holidays, we'll miss our opportunity for maximum sales growth.

Find the errors:

1. *If we reach our sales goal, if we get 3rd quarter bonus.*
2. *I won't schedule a meeting with my boss if she will be on vacation.*
3. *If their customers will file a complaint, they do a thorough investigation.*
4. *If he forgot to send a confirmation email, the client calls us.*

Practice assignment:

- Make corrections to the 4 sentences above.
- Think about the procedures in your workplace. Discuss them using 0 and 1st conditionals (eg. If you hire a new person, what happens? If your colleagues are asked to work together on a project, what will usually happen?)

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